

Rule 5005-4

SEALED DOCUMENTS

Papers may be filed under seal only on such terms and conditions as the Court may order. Papers ordered to be filed under seal shall be filed in paper form, not electronically, unless specifically authorized by the Court. A paper copy of the order allowing the paper to be filed under seal must be attached to the paper and delivered to the Clerk. The Clerk shall seal the paper in a manila envelope, with initials or a signature written across the envelope closure and tape placed on top of the signature to provide additional security.

Notes of Advisory Committee

2004 Amendment

This new rule sets out that seal documents must remain in paper form and not made part of CM/ECF. It also instructs the Clerk on maintenance of sealed documents.